Request for Proposal

Request for Proposals for
Ultra-Low Sulfur Diesel (ULSD) Fuel Oil
and
Unleaded Gasoline (87) Octane

RFP #20-009

Bristol Bay Area Health Corporation
Attn: Procurement Office
P.O. Box 130
Dillingham, Alaska 99576

Proposals are due before: April 1, 2020
1:00 p.m. AKT
BRISTOL BAY AREA HEALTH CORPORATION

REQUEST FOR PROPOSAL #20-009

ULTRA LOW SULFUR DIESEL (ULSD) FUEL OIL
and
UNLEADED GASOLINE (87) OCTANE

Notice is hereby given that a Request for Proposal for #1 Diesel and Ultra Low Sulfur Diesel (ULSD) Fuel Oil purchases and Unleaded Gasoline (87) Octane is needed by the Bristol Area Health Corporation (BBAHC). Proposal is due by Monday, April 1, 2020 until 1:00 p.m.

BBAHC located at 6000 Kanakanak Road (Kanakanak Hospital), Dillingham, AK.

A. BBAHC’s Requirements and Terms

This solicitation is intended to meet the needs of BBAHC, for the fiscal year 2021 (October 1, 2020 through September 30, 2021).

There will be two (2) separate one (1) year contracts to be awarded. The contract will be awarded to one contractor. However, BBAHC will retain the right to terminate the contract at any time with or without cause, owing only for the portion of the contract already performed.

a) BBAHC has twenty-five (25) #1 Fuel Oil tanks of different sizes at various locations on BBAHC properties. Some temporary tanks may be added during the year. Delivery of fuel will be on an automatic fill-provision and a delivery schedule that will assure that the fuel level in each tank will never fall below thirty (30) percent of tank capacity. A list of each tank’s size and location is available from BBAHC upon request.

a.1) BBAHC facilities #1 Diesel Fuel Oil consumption for FY 2021 is approximately 310,745 gallons and ULSD consumption is 1,880 gallons.

b) BBAHC has one (1) 500-gallon above-ground tank at 6000 Kanakanak Road (Kanakanak Hospital). Delivery of fuel will be an automatic fill-up provision and delivery schedule that will assure that the level of fuel in the truck will never fall below thirty (30) percent of tank capacity.

b.1) BBAHC will use up to 11,161 gallons of Unleaded Gasoline in FY 2021

B. General Terms Applicable to All Parties

The proposal shall provide at a minimum:
1. **Title Page**
   - Bidding Companies Name, Address, Telephone Number, Name and Title of Contact Person, Date

2. **Table of Contents**

3. **Letter of Transmittal**
   - Bidder’s statement of the scope of work to be completed
   - Statement that the person signing the proposal is authorized to bind the firm.

4. **Required Bidder Information**
   - Proof of Business License
   - Proof of Insurance
   - Statement of Compliance with State and Federal fuel distribution environmental regulations.

5. **Bidder’s supply and delivery plan for each party as follows:**
   - BBAHC

6. **Bid price per gallon**
   - The proposed price per gallon of #1 Diesel and ULSD Fuel Oil delivered and pumped into appropriate tank(s).
   - The proposed price per gallon of Unleaded Gasoline (87) Octane delivered and pumped into an above ground tank.
   - BBAHC price as delivered

BBAHC will receive sealed formal, written bids until Wednesday, April 1, 2021, at 1:00 P.M., at BBAHC’s administrative offices located at Kanakanak Hospital in Dillingham, Alaska. Proposals should state “Fuel Oil Bid” in large letters on the outside of the envelope and should be addressed to:

**For: BBAHC**
Anita Alers
Procurement Officer
Bristol Bay Area Health Corporation
P.O. Box 130
Dillingham, Alaska 99576

The proposal should be clearly identified as: **PROPOSAL #20-009 FOR:** #1 Diesel and ULSD Fuel Oil and Unleaded Gasoline (87) Octane. Any proposal not so addressed will not be received or considered by BBAHC in selecting a contractor for these services.

The contracts will be awarded to the bidder that, in the opinion of BBAHC, is most qualified to perform the services at a reasonable cost. Preference will be given to qualified Alaska Native/American Indian business concerns in accordance with PL.23-638. Recipients shall
comply with Section 208 of the Clean Air Act, Section 508 of the Clean Water Act, Equal Opportunity and EPA regulations. Bidders may be notified by telephone, email, or US Postal of the award decision.

BBAHC reserve the right to request additional information from any and all bidders and to reject any and all proposals or award to any proposing party, whether or not that proposing party is the apparent low bidder. BBAHC reserves the right to reject any and all proposals or award to any proposing party, whether or not that proposing party is the apparent low bidder. BBAHC reserve the right to negotiate the Agreement with any proposing party. BBAHC reserve the right to waive any irregularities which may arise in the proposal process. BBAHC reserve the right to extend the time for accepting proposals or to change the terms of the Agreement.